



# Sunland Village East Foundation Board of Trustees Resolution

RESOLUTION # 14

## Expense Reimbursement Form

WHEREAS the Federal Internal Revenue Service requires detailed accounting of expenses, and good corporate business practices require the same thing; and

WHEREAS the Foundation owes a fiduciary duty to its donors to properly account for all expenditures; and

WHEREAS from time to time the Trustees, Advisors, and Volunteers must make purchases on behalf of the Foundation, and thereby need to be reimbursed;

Therefore, be it RESOLVED that the attached Expense Reimbursement Form, approved 6/20/2023, shall be used for all expense reimbursements.

<u>Trustee Signature</u>	<u>Trustee Printed Name</u>	<u>Date</u>
<u>James F. Volk</u>	<u>JAMES F. VOLK</u>	<u>02/10/2024</u>
<u>Loua Christoffers</u>	<u>LOUA CHRISTOFFERS</u>	<u>02/10/2024</u>
<u>William L. Hopper</u>	<u>William L. Hopper</u>	<u>2/10/24</u>
<u>Linda Trappett</u>	<u>Linda Trappett</u>	<u>2/10/24</u>

The Secretary of the SVEF certifies that the above is a true and correct copy of the resolution that was duly amended and adopted at a scheduled meeting of the Board of Trustees on February 10, 2024, 2024

Linda Trappett  
Secretary Signature

Linda Trappett  
Secretary Printed Name

2/10/24  
Date

