



Sunland Village East Foundation Board of Trustees Resolution

RESOLUTION # 1315


Grant Application Guidelines and Cover Sheet

WHEREAS the Sunland Village East Foundation has committed to disburse funds for charitable purposes -- as opposed to operational expenses -- exclusively through a grant process; and

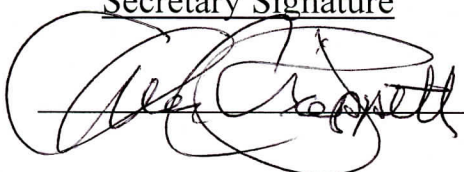
WHEREAS grant applicants will need to know the Foundation's grant priorities, and the required elements they must include in their grant application; and

WHEREAS the Foundation has developed a set of guidelines for use by applicants;

Therefore, be it RESOLVED that the Grant Application Guidelines and the mandatory Cover Sheet for all grant applications are hereby accepted by the Sunland Village East Foundation's Board of Trustees.

<u>Trustee Signature</u>	<u>Trustee Printed Name</u>	<u>Date</u>
	<u>WILLIAM HOPPER</u>	<u>2/10/24</u>
<u>James F. Volk</u>	<u>JAMES F. VOLK</u>	<u>02/10/2024</u>
<u>Lona Christoffers</u>	<u>LONA CHRISTOFFERS</u>	<u>02/10/2024</u>
<u>Linda Trappett</u>	<u>Linda Trappett</u>	<u>02/10/2024</u>
_____	_____	_____

The Secretary of the SVEF certifies that the above is a true and correct copy of the resolution that was duly adopted at a scheduled meeting of the Board of Trustees on February 10, 2024, 2024.

<u>Secretary Signature</u>	<u>Secretary Printed Name</u>	<u>Date</u>
	<u>Linda Trappett</u>	<u>2/10/24</u>



GRANT APPLICATION GUIDELINES

**PLEASE READ ALL GUIDELINES,
CONSIDERATIONS, AND PRIORITIES BEFORE
PREPARING AN APPLICATION.**

If you have questions or are unsure if your organization qualifies for a grant, please phone **480-430-1321** or send an email to: **contactus@sve-foundation.org**

More Grant Application information may be found at sve-foundation.org. If you don't already have it, please download the required Cover Sheet. Prepare your application, then submit your Application and Cover Sheet by standard mail to:

**Sunland Village East Foundation
7960 E. Kiowa Circle
Mesa, AZ 85209**

Applications must be received by March 15th, June 15th, September 15th, or December 15th. Grants will be reviewed and awarded quarterly by April 15th, July 15th, October 15th, and January 15th.

Applicants will be notified regarding the results of their application within 45 days of each application deadline.

Only one application per year from any group or organization will be considered, but the group or organization may reapply again the next year.

CONSIDERATIONS: Each grant request will be considered on the project's merits in regards to:

1. The impact on the residents of Sunland Village East and/or the East Valley.
2. The number of people to be served.
3. The degree to which the grant request duplicates or complements the work of other community organizations.

4. The potential impact of the SVE Foundation's grant on the success of the project.
5. The probability of a SVE Foundation grant leveraging additional support from other funding sources.

PRIORITIES: When reviewing grant requests, the following priorities will be used:

Greater priority will be given to:

- Projects that will help SVE and surrounding community to thrive and prosper.
- Organizations located within Sunland Village East.
- Helping applicants that have limited access to other sources of funding
- Organizations located in the vicinity of Sunland Village East.

Lower priority will be given to:

- Requests already substantially funded by the government, or which in the opinion of the SVEF Board of Trustees, can and should be funded from taxes.
- Grants for sectarian projects.
- Grants to national organizations.
- Grants to organizations which already have substantial fundraising capabilities and have either paid or volunteer staff seeking donations from other 501(c)(3) organizations.

Disqualifications:

- Grants will not be awarded to individuals.
- Grants will not be awarded to organizations or projects that exist to influence legislation, carry on propaganda, participate in political campaigns, or which threaten to cause controversy, divisiveness, and religious intolerance.
- Multi-year grant requests will not be considered. A new request may be submitted each year if additional funding is requested.

GRANT REQUEST TO SUNLAND VILLAGE EAST FOUNDATION

COVER SHEET

Date submitted:	Submitted to: Sunland Village East Foundation 7960 E Kiowa Ave Mesa, AZ 85209
Submitted by: [Name and address of submitting party/organization.]	<i>For Foundation Use Only</i> Grant Request ID: _____ Grant Review Date: _____ Letter to Grantee: _____
EIN (Tax Number):	
Grant name:	

Attach this cover sheet to your grant-request writeup. The writeup is free-form, so you can tell your story your way, but it must include the following elements:

1. Organization Qualifications (circle one): [A nonprofit club with an educational need] [A tax-exempt organization with a valid EIN] [An IRS-qualified 501(c)(3) nonprofit].
2. Statement of need.
3. Program description: The program must fit into one of these grant categories: Educational; Charitable; Prevention of Cruelty to People or Animals; and must address the priorities in the guidelines.
4. Goals-Objectives.
5. Timelines.
6. Budget: Discuss total project budget, and what part of this total you are seeking in this grant request.
7. Person(s) responsible for implementing this project if grant is approved. Include contact information.
8. Explain how you will measure and report the project's success.
9. Commit to report back to Sunland Village East Foundation on the completion of your project and its success.
10. Signatures of persons with binding authority for this contractual commitment.